

Permits & Licenses

City of Northampton

<p><u>Assessor's Office</u> 413-587-1200</p>	<ul style="list-style-type: none"> • Abatements
<p><u>Building Department</u> 413-587-1240</p>	<ul style="list-style-type: none"> • <u>Permits</u> <ul style="list-style-type: none"> ○ Building (Residential & Commercial) ○ Fill & Demolition (Residential & Commercial) ○ Electrical ○ Gas ○ Newspaper Boxes ○ Plumbing ○ Sandwich Boards ○ Signs (including Banners) ○ Sheet Metal ○ Tents ○ Zoning • Weights & Measures • Woodburning Stoves
<p><u>City Clerk</u> 413-587-1224</p>	<ul style="list-style-type: none"> • Absentee Ballots • Annual Permits (Taxi Business, Taxi Cabs, Second Hand Dealers, Truck License, Junk Dealer, Bowling & Billiard) (City Council through City Clerk) • <u>Birth, Marriage & Death Registration</u> • Burial Permits • Business Certificates a/k/a DBA (Doing Business As) • Certificates of Registration • Claims against the City • Dog Licenses • Election Administration • Fuel Storage (City Council through City Clerk) • Oath for Public Office • Marriage Licenses • Misc. filings/recordings: Going-Out of Business; Power of Attorney; Cemetery deeds; Declaration of Trust; Pole Orders) • Payment of Non-Criminal Ticket • Payment for Impounded Animals • Physician Registration • Raffle & Bazaars • Taxi Driver License • Vital Records - Birth, Marriage, Death Requests

<p><u>City Council</u> 413-587-1210</p>	<ul style="list-style-type: none"> • The following are issued by City Council through the City Clerk: <ul style="list-style-type: none"> ◦ Bowling & Billiard ◦ Fireworks ◦ Gas Storage ◦ Taxi Cab Business Owner's Permit ◦ Second Hand Dealers Permit ◦ Taxi Driver License ◦ Truck Licenses • Special Permits: Heavy Public Use and Private Membership Clubs
<p><u>Fire/Rescue Department</u> 413-587-1081</p>	<ul style="list-style-type: none"> • Black/Smokeless Powder • Blasting • Certificate of Compliance (Smoke Detector) • Fireworks (with City Council approval) • Liquefied Petroleum Gas • Oil Burning Equipment • Open Burning Permits • Oxygen Acetylene • Storage of Flammables • Tank Truck Inspection • Underground Tank Installation and Removal • Underground Storage Facility • Ventless Gas Fireplace Inspections
<p><u>Health Department</u> 413-587-1214</p>	<ul style="list-style-type: none"> • <u>Animal Permits (Livestock/Stable/Piggery)</u> • <u>Body Art Permits</u> • Bottling, Canning Plants • Disposal Works Installers • <u>Finger Nail Manicure Establishment (State)</u> • <u>Food Permits</u> <ul style="list-style-type: none"> ◦ Bakeries ◦ Bed & Breakfast ◦ Catering ◦ Farmers Markets ◦ Food Service Establishment ◦ Frozen Desert ◦ Mobile Food ◦ Residential Kitchen ◦ Retail Food Establishment ◦ Temporary Food Event • <u>Funeral Directors</u> • Health Club Facility Permit (State) • <u>Housing Permits</u> <ul style="list-style-type: none"> ◦ Early Education Centers ◦ Housing Re-inspection ◦ Massachusetts Residential Voucher Program inspections) • <u>Hotel/Motel Permits</u>

	<ul style="list-style-type: none"> • Massage Licenses (State) • Milk Dealer Licenses (State) • Percolation/Soil Test • Recreational Camps • Septage Pumper/Hauler Permits • Septic & Well Permits • Swimming Permits <ul style="list-style-type: none"> ○ Bathing Beaches ○ Swimming Pools/Hot Tubs/Special Purpose Pool ○ Seasonal Pool ○ Year Round Pool • Tanning Facilities • Tobacco & Nicotine Permit • Waste Transportation
License Commission 413-587-1212	<ul style="list-style-type: none"> • Automatic Amusement Devices • Car Dealers (Class I, II and III) • Common Victualler • Innholder and Lodging House • Liquor Licenses • Short Term (1 day) Liquor • Weekday Entertainment
Mayor's Office 413-587-1249	<ul style="list-style-type: none"> • Entertainment (Sundays) • Entertainment (non-liquor) • Farmers Market Permits • Receives Notifications of Use of City Hall Steps • Receives Notifications of Use of Pulaski Park
Parking Clerk/Office 413-587-1025	<ul style="list-style-type: none"> • Handicap Sticker (for residents) (temporary) • Meter Bag Rental Program (PDF) • Parking Tickets (Fines, Fees & Appeals) • Parking Permits (Residential, Long-Term, Parking Garage)
Tax Collector 413-587-1293	<ul style="list-style-type: none"> • Property Tax • Excise Tax
Planning & Sustainability and CDBG 413-587-1262	<ul style="list-style-type: none"> • Central Business & West Street Architecture • Demolition Delay • Historic District • Site Plan Approval • Subdivision Plan & Survey Approvals • Use of Conservation Areas • Wetlands (Order of Conditions and other) • Zoning: Findings, Variances & Appeals • Zoning: Special Permits

<p><u>Police Department</u> 413-587-1100</p> <p>*These licenses and permits start with the Department of Public Works and go to the Police Department for approval.</p>	<ul style="list-style-type: none"> • Ammunition Dealer • Awnings Installation* • Block Party* • Firearms Identification Cards • Firearms (pistol permits) • Firearms Dealers License • Hawker & Peddler (Notify PD & State Permit) • Horse Drawn Carriage Permits* • Ice Cream Truck Permits • Oversize Vehicle* • Parade/Motorcade/Road Race/Walkathon/ Bike Race • Placing Items in Roadways* • Recieves Notices of Solicitation • Sidewalk Occupancy* • Special Auction Permits • Special Events • Staging on Sidewalks* • Street Performance Approval* • Table and Chairs Permit* • Taxi Driver License (Criminal Check Only) (Starts with the City Clerk) • Work Permits (Sunday or Holiday)
<p><u>Public Works</u> 413-587-1570</p> <p>-----</p> <p><u>Public Works - Transfer Station</u></p>	<ul style="list-style-type: none"> • Awning • Blocking Streets • Curb Cut, Driveway • Fine Arts Permit • Horse Drawn Vehicles • House Numbers • Oversized Vehicles • Sidewalk Occupancy • Storm Drain Entry Permits • Stormwater Management Permits • Street Performance/Performers • Street Musicians • Table & Chairs Permit • Trenching Permits • Water & Sewer Entry Permits <p>-----</p> <ul style="list-style-type: none"> • Commercial Hauler Permit • Vehicle Permit <p>Pay fees online for:</p> <ul style="list-style-type: none"> • Bins (compost, rain barrels, recycling) • Trash Item disposal (ex. couch, TV, mattress)
<p><u>Parks & Recreation</u> 413-587-1040</p>	<ul style="list-style-type: none"> • Adult & Youth Programs • Commercial Use of Parks (Fitness, Yoga, etc.) • Community Gardens • Field Use Permit • Musante Beach Pass

	<ul style="list-style-type: none"> • Park Use Permit • Pavillion Use • Sand Volleyball Use @ Mains Field • Skate Park Special Use Permits • Summer Camps • Temporary Vending @ Recreation Areas • Tennis Passes (JFK Middle School courts) • Use of JFK Pool (During non-school hours/events)
<u>Registrar of Voters</u>	<ul style="list-style-type: none"> • Annual Street List • Certificate of Residency • Certification of Nomination Papers • Voter Registration

Revised August 2021